



NAPLAN - Privacy Collection Notice

The National Assessment Program – Literacy and Numeracy (NAPLAN) takes place each year for students in Years 3, 5, 7 and 9 and has been an everyday part of the school calendar since 2008. NAPLAN helps parents, carers and educators to see if children are meeting national numeracy and literacy standards.

All Australian schools are required by the Australian Education Act 2013 (Commonwealth) to participate in NAPLAN and to collect data about student background information. More information about NAPLAN online is available at <http://www.nap.edu.au/naplan/parent-carer-support/>.

From 2018 students across Australia completed the NAPLAN tests either using a paper test, or online via a computer or another electronic device such as a tablet.

Collection and use of personal information

Schools are required by law to collect personal information about you and your child, for the purposes of students participating in NAPLAN. Our school provides this information to the SA Department for Education through the Association of Independent Schools of SA (AISSA).

The purpose of this notice is to advise you of how personal information will be used for NAPLAN and NAPLAN readiness activities.

NAPLAN and the associated readiness activities will collect the following personal information for every student in the year levels 3,5,7 and 9 (or equivalent age):

- student name
- local school student identifier
- school name
- gender
- date of birth
- country of birth
- language background other than English
- Aboriginal or Torres Strait Islander status
- parent's occupation, education and language background.

Students participating in NAPLAN may also have personal information collected regarding disability adjustments to enable them to access and participate in NAPLAN testing.

The personal information for students who are exempted, absent or withdrawn from NAPLAN online testing is collected and used for reporting purposes.

Disclosure of personal information

Although our school is responsible for the local administration of tests undertaken by students, the personal information collected will be shared with the following NAPLAN related agencies:

- The Australian Curriculum, Assessment and Reporting Authority (ACARA)
- Education Services Australia (ESA) *for students using an online test*
- The Department for Education
- The Association of Independent Schools of South Australia (AISSA)

ACARA oversees NAPLAN and is authorized by the Australian Curriculum, Assessment and Reporting Authority Act 2008 (Commonwealth).

ESA is a national, not-for-profit company owned by all Australian education ministers that has been engaged by ACARA to develop the new online environment for NAPLAN. ESA is subject to rigorous information privacy and data security obligations under its contract with DECD and is only permitted access to student personal information for the purposes of managing the Assessment Platform.

The Department for Education is the test administration authority (TAA) with responsibility for the state-wide administration of tests in all schools in South Australia, in accordance with nationally agreed protocols.

The AISSA is a member association and is the peak body for the Independent school sector in South Australia.

ACARA, ESA and AISSA are bound by the provisions of the Privacy Act 1988 (Commonwealth) which regulates how agencies may collect, use, disclose and store personal information. DECD is bound by the equivalent provisions of the SA government's Information Privacy Principles (IPPs).

The privacy policies of each agency may be found at their respective websites:

- ACARA: www.acara.edu.au/contact-us/privacy
- ESA: www.esa.edu.au/contact-us/privacy
- DECD: www.decd.sa.gov.au/your-privacy
- AISSA: www.ais.sa.edu.au/home/general-information/about-aiissa

Access and correction

Requests for access or correction of personal information collected for NAPLAN and held by our school should be directed to the school principal in the first instance. Requests for access or correction of personal information held by one of the above NAPLAN agencies should be directed to them, contact details are available on their websites.

Complaints

Complaints about a breach of privacy at school should be directed in writing to the school principal. Complaints about a privacy breach at one of the above NAPLAN agencies should be directed to that agency.

Please speak with the school principal if you have any questions about this information.